



User manual
s: easy Touch Parcel Box



Online shopping offers many advantages. Even more practical if you don't have to be there in person to receive your parcel. It is stored in a secure parcel compartment until you pick it up. Our new clever and easy-to-use s:easy Touch parcel compartment system. The mail carrier selects the recipient and the required compartment size. As the parcel recipient, you then receive an e-mail informing you that the product you ordered has been deposited

in one of the compartments. You can pick up the parcel at any time using a badge or PIN code. An e-mail notifies you of the pick-up or reminds you of it if necessary. Talk about clever and easy! The smart s:easy Touch Parcel Box is made of aluminum and available on request with a plain or colored anodized finish or powder-coated in any RAL/NCS color. And, of course, it is manufactured to the highest quality standards and with an elegant design at our Swiss site in Oensingen.

How the mail carrier delivers an item to s:easy Touch:



1. The mail carrier selects the parcel recipient on the touchscreen to deliver the parcel.
2. The mail carrier selects the compartment size S, M, or L as required.
3. An empty compartment of the required size opens up. The mail carrier deposits the parcel and closes the compartment.
4. The parcel recipient receives an automatically generated e-mail about the delivery.

Note

As an optional setting, the recipient can be notified again if the compartment has not been emptied.

How the resident or recipient collects the item:



1. The recipient confirms his/her identity at the parcel compartment system using a badge or number combination.
2. All compartments containing the recipient's parcels open up.
3. After the parcels have been removed, all compartments that were used have to be closed.
4. The recipient once again receives an e-mail that confirms that the parcel has been picked up.

Note

If the recipient forgets to close the compartments after picking up the items, the responsible facility manager is notified by e-mail that a compartment has not been closed properly.

How a resident leaves a parcel for another person (another company):



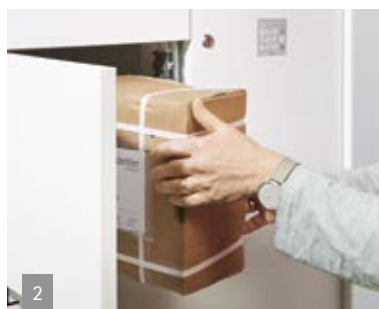
1. The resident selects his/her own parcel button on the touchscreen.
2. The resident selects "on" in the bottom right-hand corner of the touchscreen and selects an empty compartment in the desired size.
3. The compartment opens, the parcel is deposited inside and the compartment is closed. The system confirms that the parcel has been deposited with an audible signal. The locked parcel compartment is assigned to the resident. A PIN code granting exclusive access to the compartment is sent to the resident by e-mail.
4. The resident sends this PIN code to the other person (other company) that has been told to pick up the parcel.

Note

If no empty compartments are available, the compartments are all shown as being blocked.

The process is canceled if the touchscreen is not used for a certain length of time. The display jumps to the "start screen" with the residents' name.

How another person (another company) picks up a parcel:



1. The other person (other company) enters the exclusive PIN code in the control unit and finishes the entry by pressing the OK button. The compartment opens and the parcel can be taken out. The resident receives a notification by e-mail.
2. The other person (other company) takes out the parcel and closes the compartment. It can now be used again and locked.



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