



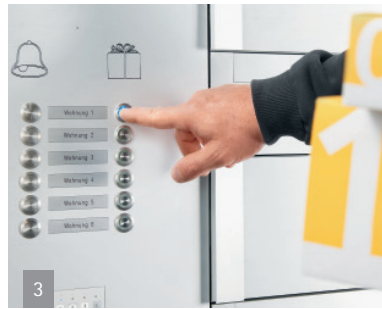
User Manual
for the s: easy Parcel Box



Online shopping has many advantages. What is even more practical is if you do not have to be there in person to receive your parcel and it is stored in a locked parcel compartment until being picked up. Our new clever and easy-to-use parcel compartment system makes this possible. The mail carrier selects the recipient and the required compartment size using a direct-selection button integrated in the doorbell system. As the parcel recipient, you then receive an e-mail informing you that the product you ordered has been deposited in

one of the compartments. You can pick up the parcel at any time using a badge or PIN code. An e-mail notifies you of the pick-up or reminds you of it if necessary. Talk about practical! The intelligent box is made of aluminum and available on request with a plain or colored anodized finish or powder-coated in any RAL/NCS color. And of course, it is manufactured to the highest quality standards and with an elegant design at our Swiss site in Oensingen.

How the mail carrier delivers an item to s:easy:



1. The mail carrier delivers a parcel. The letters are placed in the locked mailbox as always.
2. To deliver the parcel, the mail carrier rings the doorbell to see if the customer is at home.
3. If there is no response, the mail carrier selects the parcel recipient with the separate direct-selection button to make a secure parcel delivery.
4. The mail carrier selects the compartment size S, M, or L as required.
5. An empty compartment of the required size opens up. The mail carrier deposits the parcel and closes the compartment.
6. The parcel recipient receives an automatically generated e-mail about the delivery.

Note

As an optional setting, the recipient can be notified again if the compartment has not been emptied.

How the resident or recipient collects the item:

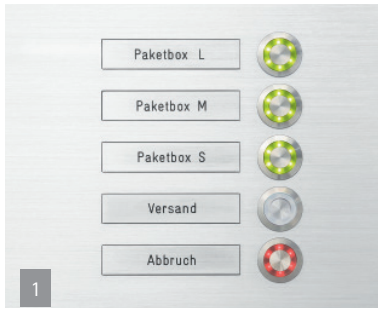


1. The recipient confirms his or her identity at the parcel compartment system using a badge or number combination.
2. All compartments containing the recipient's parcels open up along with his or her mailbox, where applicable.
3. After the parcels and letters have been removed, all compartments that were used are closed.
4. The recipient once again receives an e-mail that says the parcel has been collected.

Note

If the recipient forgets to close the compartments after collecting the items, the facility manager is notified by e-mail that a compartment has not been properly closed.

Here is how a resident leaves a parcel for another person (another company):



1. The resident selects his or her own parcel button. The parcel button, the buttons for available parcel sizes, and the cancel button light up.
2. The resident selects the shipping button. The shipping button lights up.
3. The resident selects a parcel size button that is lit up. An empty compartment of the required size opens up.
4. The parcel is deposited inside and the compartment is closed. The system confirms the deposition with an audible signal. The locked parcel compartment is assigned to the resident. A PIN code granting exclusive access to the compartment is sent to the resident by e-mail.
5. The resident sends this PIN code to the other person (other company) that has been told to pick up the parcel.

Note

If no unoccupied compartments are available, the request is confirmed with the red LED and an audible signal. The process is canceled and the buttons are no longer lit up. The resident is notified by e-mail.

The process is canceled if the cancel button is pressed or if two minutes go by without a parcel being deposited and the compartment being locked.

Here is how another person (another company) picks up a parcel:



1. The other person (other company) enters the exclusive PIN code in the control unit and finishes the entry by pressing the OK button. The compartment opens and the parcel can be taken out. The resident receives a notification by e-mail.
2. The other person (other company) takes out the parcel and closes the compartment. It can now be used again and locked.



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